



CITY OF WALLED LAKE
DOWNTOWN DEVELOPMENT AUTHORITY
TUESDAY, APRIL 13, 2021

The Meeting was called to order at 4:00 p.m.

ROLL CALL: Ackley, Ambrose, Blair, Lublin, Marshal, Millen, Shuman

ABSENT: Allen, Easter, Wlodarczyk, Atwell,

There being a quorum present, the meeting was declared in session.

OTHERS PRESENT: Finance Director Pesta, DDA Managing Director Jaquays, Chief Shakinas, Captain Kolke

REQUESTS FOR AGENDA CHANGES:

Finance Director Pesta requested to add engineering proposals under unfinished business.

APPROVAL OF THE MINUTES:

1. Regular DDA Meeting of March 9, 2021

DDA 04-01-21 APPROVAL OF THE MINUTES FROM THE MARCH 9, 2021 MEETING

Motion by Ackley, supported by Millen: CARRIED UNANIMOUSLY: To approve the minutes from the March 9, 2021 meeting.

CORRESPONDENCE: NONE

AUDIENCE PARTICIPATION: NONE

UNFINISHED BUSINESS:

1. CVT Grant Program (Covid-19 Relief) Oakland County

DDA Managing Director Jaquays said there are funds available for reimbursement for restaurants, bars and cafes. Ms. Jaquays said the request form is on the City's website.

2. Engineering Proposals

Finance Director Pesta described the infrastructure projects that City Council and the DDA have held discussions about. Ms. Pesta presented the Public Safety Campus engineering proposal, the

Decker Road engineering proposal, and the Mercer Beach engineering proposal. Ms. Pesta said the work on Decker Road includes paving the sidewalks.

**Lublin arrived 4:08 PM*

DDA 04-02-21 APPROVAL TO RECEIVE AND FILE BOSS ENGINEERING'S PROPOSAL FOR CIVIL ENGINEERING AND SURVEYING SERVICES FOR DECKER ROAD FROM 14 MILE ROAD TO E. WEST MAPLE ROAD

Motion by Lublin, supported by Blair: CARRIED UNANIMOUSLY: To receive and file boss engineering's proposal for civil engineering and surveying services for decker road from 14 Mile road to E. West maple road

DDA 04-03-21 APPROVAL TO RECEIVE AND FILE BOSS ENGINEERING'S PROPOSAL FOR CIVIL ENGINEERING DESIGN, CONSTRUCTION ENGINEERING AND STAKING SERVICES FOR THE PUBLIC SAFETY CAMPUS EXPANSION- PHASE II

Motion by Blair, supported by Marshal: CARRIED UNANIMOUSLY: To receive and file Boss engineering's proposal for civil engineering design, construction engineering and staking services for the public safety campus expansion- phase II

DDA 04-04-21 APPROVAL TO RECEIVE AND FILE BOSS ENGINEERING'S PROPOSAL FOR CIVIL ENGINEERING DESIGN SERVICES FOR MERCER BEACH IMPROVEMENTS

Motion by Millen, supported by Blair: CARRIED UNANIMOUSLY: To receive and file Boss engineering's proposal for civil engineering design services for mercer beach improvements

NEW BUSINESS:

1. East Walled Lake Drive Parking

DDA Managing Director Jaquays described the schematic completed by Boss Engineering that proposed an ADA compliant design for the parking and sidewalks along East Walled Lake Drive.

DDA Chairman Ambrose asked if any further discussion has been held with the property owners?

Finance Director Pesta said we are still in discussion with the property owners to get the required easements. Ms. Pesta said the focus has been on ADA compliance.

DDA Board Member Millen said being a property owner downtown, he thinks this is a great idea and he believes this is long overdue. Mr. Millen said there are businesses owners along there who park there for 12-14 hours a day, who take up the already limited parking downtown.

2. 2021/2022 Budget Discussion

DDA Managing Director Jaquays said City administration held its second budget workshop this past weekend. Ms. Jaquays summarized the highlights regarding the DDA's budget and said the DDA is financially prepared to move forward in addressing the infrastructure needs this year.

Finance Director Pesta clarified that the operating budget for this fiscal year is expected to be \$2.3 Million.

3. 2021 City Events

Finance Director Pesta said the City is planning to host their annual events this year; However, changes may need to happen to meet social distancing guidelines. Ms. Pesta said the City has been moving forward in preparation for Memorial Day. Ms. Pesta said in lieu of a parade, the City will have a socially distanced ceremony. Ms. Pesta said the Beach Party is still scheduled to happen however, this year's event will be different to accommodate social distancing guidelines.

DDA Chairman Ambrose noted that there are businesses and organization who want to put banners and lights across public right of ways. Mr. Ambrose suggested an ordinance be discussed to address proposals of such.

Finance Director Pesta said that is something that can be discussed with the City Planner.

Mayor Ackley asked for clarification on which areas Mr. Ambrose was concerned about?

DDA Chairman Ambrose clarified that it would be for local roads.

EXECUTIVE DIRECTOR REPORT:

1. Public Safety Campus Update

Finance Director Pesta said the Public Safety Campus project has been steadily moving forward. Ms. Pesta said the water main has been installed. Ms. Pesta said with the work being done, Applied Environmental will need to supervise the implementation of due care obligations. Ms. Pesta shared the estimated cost for their work.

DDA 04-05-21 APPROVAL TO RECEIVE AND FILE APPLIED ENVIRONMENTAL'S DUE CARE IMPLEMENTATION AND DOCUMENTATION DURING SITE CONSTRUCTION ACTIVITIES

Motion by Blair, supported by Ackley: CARRIED UNANIMOUSLY: To receive and file Applied Environmental's due care implementation and documentation during site construction activities

WARRANT REPORT:

DDA 04-06-21 APPROVAL TO RECEIVE AND FILE THE WARRANT FOR MARCH 2021

Motion by Lublin, supported by Blair: CARRIED UNANIMOUSLY: To receive and file the warrant for March 2021.

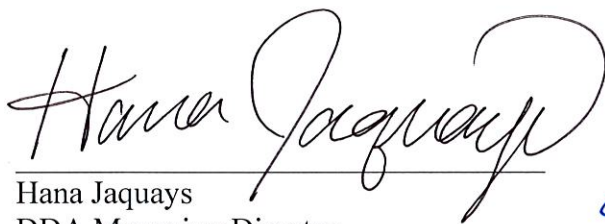
DDA BOARD MEMBER COMMENTS

None

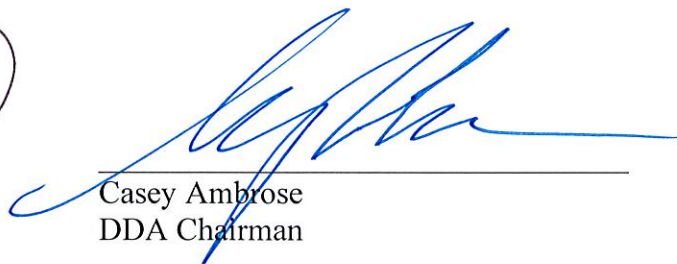
ADJOURNMENT:

DDA 04-07-21 ADJOURNMENT

Motion by Easter, seconded by Lublin; CARRIED UNANIMOUSLY: To adjourn the meeting at 4:27 p.m.



Hana Jaquays
DDA Managing Director



Casey Ambrose
DDA Chairman